AWARD LECTURE PRESENTATION GUIDELINES

Target Audience
Clinical and translational pharmacologists, including physicians, pharmacists, scientists, and others interested in learning about the most current advances in drug discovery, development, regulation, and safe utilization of drugs in humans.

Presentation Content
The quality and integrity of research in clinical pharmacology and translational medicine are essential to effective healthcare. ASCPT ensures balance, independence, objectivity, and scientific rigor in all of its educational activities. PowerPoint slides cannot contain any advertising, trade names, or a product-group message. All content must be free from commercial bias and should reference the best available evidence where applicable.

All speakers must complete the Conflict of Interest Statement and the Distribution, Duplication, and Recording Form available in your electronic letter of invitation. Completion of these forms is required in order to present at the ASCPT Annual Meeting.

Use of camera or digital recording devices by attendees is not permitted.

Presentation Time Limits
Please keep to your allotted presentation time limits to ensure that the session begins and ends on time. Details on time allowances will be provided by ASCPT staff and must be adhered to.

How and When to Send Your Presentation
All speakers are required to upload their PowerPoint presentations to ASCPT secured Presentation Management Site by **Wednesday, March 14, 2018**. ASCPT recommends submitting presentations less than 10MB in size.

The Society's audio/visual (A/V) producer reviews all PowerPoint slides prior to your presentation in order to ensure text and graphics are compatible with our system. Please let ASCPT know immediately if your presentation includes videos or uses special software. Video source files must be provided.

Speakers who do not upload their presentations by the deadline of Wednesday, March 14, 2018, MUST check in at Speaker Ready Room onsite at least 90 minutes prior to the start of their session.

Onsite Audio/Visual Support
Each session will be provided with one LCD projector with a screen, one (PC) laptop, a podium with a microphone and laser pointers, and a head table for the chairs and speakers.

ASCPT provides technical support through the services available in the Speaker Ready Room where speakers can review and revise their upcoming presentations. The A/V support staff will be available to make changes to presentations received in advance and assist with technical issues.

It's strongly suggested that you review your presentation prior to your session. Please visit the Speaker Ready Room at least 90 minutes prior to the start of your presentation.

Questions
Should you have any questions, please contact Carly Harrington, Director, Education and Meetings at meetings@ascpt.org or (703) 836-6981, ext. 108.